

CLOVERDALE CATHOLIC SCHOOL FAMILY SERVICE HOURS TRACKING FORM

Semester Two: January 1 – May 31, 2016

FAMILY NAME: _____ **Children's Names:** _____

Please return the completed form to the family service coordinator **no later than May 31, 2016**. Families who have not returned their forms by that date will have their Family Service cheques cashed **May 31, 2016**. Once you complete all 20 hours (including your mandatory 3 school maintenance hours) please email your form to familyservice@ccsuned.ca or press SEND EMAIL at the bottom of this page or you can print and drop off completed forms at the school office. Cheques will be returned to you or shredded once the form has been reviewed.

Please list the date you volunteered, what you did, how long it took and the total number of hours you have volunteered so far this semester.

EXAMPLE:

DATE	ACTIVITY	DURATION	TOTAL
Feb 20, 2014	Classroom Helper	2 hours	2 hours
March 6, 2014	Classroom Helper	1.5 hours	3.5 hours
April 5, 2014	Weekend Work Bee	3 hours	6.5 hours

[illegible]

Thank you for the time you have given to Cloverdale Catholic School and Precious Blood Parish. Our community would not be a success without volunteers like YOU! Please return your completed form no later than May 31, 2016 to avoid having your cheque cashed.

☐ Please return my cheque

☐ Please shred my cheque